# **PRICE GUIDE** FACULTY & STAFF

## **MEDIA OUTPUT CENTER**

Monday–Friday 9am–5pm 215.777.9239 tylercs@temple.edu tyler.temple.edu/tyler-digital-services

## SHEET PRINTING (DOES NOT INCLUDE COST OF PAPER)

MATTE, LUSTER, & GLOSS	self service	full service
8.5x11″	\$2.55	\$3.40
11x17″	\$5.10	\$6.80
13×19" (matte & luster only)	\$6.80	\$8.50
<b>24×30″</b> (matte posterboard only)	X	\$42.50
<b>30×40″</b> (matte posterboard only)	X	\$76.50

\*double sided available for 8.5X11" through 13X19" matte sheets; acetate available ONLY in 8.5X11" sheet size

LASER	self service	full service
8.5x11″ black & white	\$.14	\$.27
8.5x11″ color	\$.68	\$1.53
11x17" black & white	\$.27	\$.54
11x17" color	\$1.36	\$3.06
12x18" color	\$1.55	\$3.83

## **ROLL PRINTING** (CHARGED FOR EVERY INCH OF PRINTED MATERIAL)

MATTE	"my own"	cost
17″	\$.66	\$.77
24″	\$.88	\$1.02
36″	\$1.19	\$1.36
44″	\$1.56	\$1.79
64″		\$2.47
LUSTER		
16″	\$.66	\$.68
24″	\$.88	\$1.28
36″	\$1.19	\$1.62
44″	\$1.5 <i>6</i>	\$2.04
60″	\$2.13	\$2.55
GLOSS		
24″	\$.88	\$1.28
60″	\$2.13	\$2.55
ACETATE		
24″	\$.88	\$1.48
44″	\$1.56	\$2.98

MATTE CANVAS	"my own"	cost
17″	\$.66	\$1.11
24″	\$.88	\$1.53
36″	\$1.19	\$2.13
44″	\$1.56	\$2.72
60″	\$2.13	\$3.40
SATIN CANVAS		
24″	\$.88	\$1.53
44″	\$1.56	\$3.06
WATERCOLOR		
24″	\$.88	\$1.70
36″	\$1.19	\$2.55
COTTON		
24″	\$.88	\$1.53
SILK		
17″	\$.66	\$1.19
SUPPLIES AND FILI	E PREPAI	RATION
ОН ВАСК		$\longrightarrow$

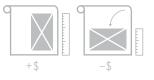
## **ROLL PRINTING TIPS**

To determine the correct size of roll paper for your file, start with the width of your image. Make sure that the roll width is wider than your image. If it isn't, print on the next widest roll:



We CANNOT print full bleed images on roll paper. The width of your file should allow for a 1/4'' margin on each side.

Because you pay for each inch of printed material off the roll, rotate images 90° when possible:



#### **OUR POLICIES**

• We ONLY print photo files (.psd, .tif, .jpg, .pdf).

• Prints can ONLY be paid for with Diamond Dollars. For free printing, visit the Tech Center

• If we are provided with incorrectly sized or formatted files, we may ask you to prepare the file correctly before printing.

• The M.O.C. DOES NOT design or trim art; for these services, visit the Graphics Media Center.

• The M.O.C. IS NOT an all-purpose lab; it is reserved for Tyler students who need to print.

• User-error will not result in reimbursement with selfservice printing.

# SUPPLIES

# MATTE, LUSTER, & GLOSS PAPER

sheet sizes	resume	acetate	matte	luster	gloss
8.5x11″	\$.25	\$1.50	\$.30	\$.85	\$.85
11x17″	X	X	\$.85	\$1.75	\$1.75
13x19″	X	X	\$1.45	\$2.75	X
POSTERBOARD					
24x30″					\$10.00
30x40″					\$15.00
ACETATE (CLEAR)					
8.5x11″					\$1.50
LAMINATION POUCHES					
9x11.5					\$.50
12x18					\$2.75
DISKS					
cd-r					\$.35
dvd-r					\$.50
8GB Flash Drive					\$5.00

# **ADDITIONAL INFORMATION**

## SAVE FILES TO PRINT AT THE M.O.C.

PHOTOSHOP File > Save As > from format dropdown select Photoshop, PDF, TIFF, or highest quality JPEG *ILLUSTRATOR* File > Save As > from format dropdown select Adobe PDF *INDESIGN* File > Adobe PDF Presets > [High Quality Print]